

Perrysburg Heights Community Association
 Monday, April 22, 2013
 7:00 – 8:40pm
 Minutes

Present: Jason Craig, Stephanie Serda, Anita Serda, Chico Martinez, Steve Kramer, Jesse Spier, Mary Ruiz, Amanda, Matt Franchettii.
 Absent: Teresia Buck, David Humbarger
 Excused: Raquel Serda
 Guest: Spencer Moody, Kristy Koester, Kathy Williams and Tom Williams

Agenda Item	Approval of Minutes: Chico Martinez read the minutes																
Discussion	We all agreed the minutes should be done one week in advance.																
Outcome	Anita Serda made a motion to accept the minutes Stephanie Serda seconds the motion All in favor, motion carries																
Agenda Item	Voting on the new Trustee-Anita Serda																
Discussion	Anita would like to make a motion to nominate Kristy Koester as a new trustee to replace one of the former trustees who resigned. Kristy will also be on the Finance and Beautification committees.																
Outcome	Chico Martinez seconds the motion All in favor, motion carries																
Agenda Item	Treasurer's Report-Jason Craig																
Discussion	Profit/Loss <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: 1px solid black;">Donations:</td> <td style="text-align: right; border-bottom: 1px solid black;">\$2221.00</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Rentals</td> <td style="text-align: right; border-bottom: 1px solid black;">\$ 3955.00</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Payroll:</td> <td style="text-align: right; border-bottom: 1px solid black;">\$1200.00</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Net income/loss:</td> <td style="text-align: right; border-bottom: 1px solid black;">\$ 75000</td> </tr> </table> <p>The CD is not included: \$20016.00</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Balance Sheet for March</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Key Bank CD</td> <td style="text-align: right; border-bottom: 1px solid black;">\$20,000.00</td> </tr> <tr> <td style="border-bottom: 1px solid black;">TCF Endowment</td> <td style="text-align: right; border-bottom: 1px solid black;">\$395,7120.00</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Checking</td> <td style="text-align: right; border-bottom: 1px solid black;">\$31,702.37.00</td> </tr> </table>	Donations:	\$2221.00	Rentals	\$ 3955.00	Payroll:	\$1200.00	Net income/loss:	\$ 75000	Balance Sheet for March		Key Bank CD	\$20,000.00	TCF Endowment	\$395,7120.00	Checking	\$31,702.37.00
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Discussion	Anita Serda asked about what the IRS needs for the 2011 tax form by August 1, 2013. PHCA Attorney Paul Skaff will be working on this. Anita Serda asked if the 2012 taxes are ready and Jason Craig confirmed he would get the files to Paul Skaff.																
Outcome	Stephanie made a motion not to approve the treasures report, we make a motion at a later time once the treasury report is ready																

Agenda Item	<p>Executive Director’s Report-Stephanie</p> <ul style="list-style-type: none">• After school programs will be staying the same as the previous months.• The Center had a break-in on March 22nd and there is an investigation going on.• The Center will be closed for the week of Spring Break. <p>A meeting to discuss changing policy at the center will be the subject. if you would like to have any input on this please call or email Stephanie Serda</p>
Agenda Item Agenda Item Discussion Agenda Item Discussion	<p>Committee Reports</p> <p>Education and Programming: Stephanie</p> <ul style="list-style-type: none">• We sent a contract to La Conexion de Wood County to serve as the fiscal agent as they establish the non-profit. As part of the contract, La Conexion will include an 8% administrative line item in grants they apply for which will go to PHCA’s operating fund. This contract will be from April 1, 2013 thru March 1, 2014.• GED classes began on March 23,• PHCA will be hosting a College Fair and Scholarship dance on May 18. The College fair will be from 11am to 2pm and the dance will be from 8pm to 11:30pm. <p>Neighborhood Beautification and Safety: Jason</p> <ul style="list-style-type: none">• Discussion about the CDBG Grant requires a survey to be completed in the neighborhood to apply for the grant, which the proposal will be for the improvement of the parking lot and drive ways. The Beautification and Safety Committee will be going door to door to collect information for a \$50,000 grant that is good for six years.• Steve Kramer-discussed the 4x4 water tanks along with the hoses to filter the rainwater to the garden using solar power to six different lines. Stephanie Serda mentions to Steve to have a conversation with Teresia Buck about the hoses and mowing in that area due to them being above ground. <p>Finance Committee-Jason</p> <ul style="list-style-type: none">• Raising approximately \$5000 a month on PlayStation cards. The cards are being sold on eBay, around 20 to 40 cards a day and profiting \$2.00 from each card.• Weight circles from dog food are submitted to Purina to get Best Buy gift cards at an 80% percent value. There is a \$2500 order in at Best Buy which cost \$2000 making that a \$500 profit. These are Jason Craig’s funds that are donated to PHCA to pay for the cards.• There was \$4000 profit on the sale of Visalus. PHCA makes an avg. of .98 to \$7.00 depending on how it shipped. <p>Jason discussed his personal endeavors on how he became the person he is on supporting the center.</p> <ul style="list-style-type: none">•Jessie question if the pay pal button the PHCA web page could be fixed since the social club might want to donate.• Jason will work on the Pay Pal button getting fixed.

<p>Discussion</p> <p>Discussion</p>	<p>• Jason discussed the lawn equipment-If the center mows the community yards they would have to start a for profit branch under \$250. PHCA would pay the branch, which in turns comes back to the center. Jason discussed how properties in the neighborhood are up for sale and that PHCA should invest in real estate in the neighborhood before the property values go up. We can rent the properties at 600-700 per month compared to living in the city of 1200 to 1500.</p> <p>Jason Craig made a motion for the for profit branch for lawn care Amanda seconds the motion In favor- Jason Craig, Chico Martinez, Steve Kramer, Jesse Spier, Mary Ruiz, Amanda, Matt Franchettii. Against- Stephanie Serda, Anita Serda (not enough information if we are allowed to do this as an organization) Motion passes</p>
<p>Agenda Item</p> <p>Discussion</p> <p>Agenda Item</p> <p>Discussion</p> <p>New Business</p>	<p>Festival and Fundraising Committee: Anita</p> <ul style="list-style-type: none"> • Gas cards profit about \$200 monthly • Vending about \$450 monthly • Max and Irma's (April 23) 20% of proceeds to benefit the center. (Perrysburg location only) • May 4 Flea Market in-door and outdoor \$5 a table. We also will do a Flea Market every Friday. • Mary Ruiz will start a community recipe cookbook as a fundraiser for the center. • Mother's Dance is scheduled for May 11; we are in need of volunteers for food and bar servers, also for the 50/50 and the selling of the festival tickets. • A new event, The Heights Summer Jam is scheduled for September 7 • We also submitted a proposal to TCF for the Helping Hens Grant for Summer Sport Camps and equipment. <p>Ohio's South of the Boarder Festival</p> <ul style="list-style-type: none"> • Thursday-will is the setup it will consist of two shifts. 3 to 7 and 6 to 9. Sunday is tear down from 10am to 3pm <p>Golf Scramble- Spencer</p> <ul style="list-style-type: none"> • The Golf Scramble will be May 17, we are working with Robert Torres who is working on sponsorships for us; he has contacted Brondes Ford. They have donated 2-year lease on a F150 Ford Truck and has approached them for \$3000 donation and they are covering the insurance for the golf outing. He will also be meeting with ProMedica and others. The deadline for the Golf Out will be by the end of March. The cost is \$75 per golfer and \$300 a team. <p>Jason Craig has set up PHCA so we can accept credit cards for all events.</p> <p>Chico-asked for a sponsorship from PHCA for the 13th Annual Cinco de Mayo event in Adrian, Michigan. The sponsorship will include radio spots, advertisement in the yearbook and a booth to sell tickets.</p> <ul style="list-style-type: none"> • Stephanie Serda said she would donate \$100 on behalf of PHCA to the event.

Announcements	<p>Chico mentioned that Teresa Martinez is interested in being on the board. Teresa has volunteered for PHCA for the last 4 years.</p> <p>Jason Craig made a motion to accept Teresa Martinez as a new Trustee Steve Kramer seconded the motion All in favor, motion carries.</p> <p>April 1 next Fundraising & Festival meeting. May 20th will be the next Board Meeting.</p>
Meeting Adjourned	Stephanie adjourned the meeting at 8:40 p.m.

Respectfully submitted,
Chico Martinez