

Perrysburg Heights Community Association

Monday, May 21, 2012

7:05 – 9:15 pm

Minutes

Present: Steven Kramer, Elisa Rodriguez, Anita Serda, Jason Craig, Raquel Serda, Stephanie Serda

Excused: Lupe Hinojosa (was present for open of meeting but was called away), Teresia Buck (mother passed away)

Absent: Mary Ruiz, Susie DeLaO, David Humbarger,

<p>Agenda Item</p> <p>Outcome</p>	<p>Approval of Minutes</p> <p>There was not a quorum for April meeting so there are no minutes.</p> <p>Steve made a motion to approve March minutes; Lupe seconded; all in favor motion carried.</p>
<p>Agenda Item</p> <p>Discussion</p> <p>Actions Required</p>	<p>Treasurer's Report</p> <p>Total Assets [Including endowment]: \$502,981.04</p> <p>Didi (accountant) is coming to the center on Tuesday, May 22 to teach Stephanie how to use Quick books. Didi will help Raquel and Stephanie move accounts to condense and consolidate accounts.</p> <p>Huntington Balance Sheet needs to be removed.</p> <p>Questions regarding why one column shows a negative, Didi will assist in moving accounts around to clear up records that will be broken down only at the Finance Committee Meetings. The monthly board meetings will only share balances.</p> <p>Next month corrected report and finance committee will provide detail for next meeting.</p>
<p>Agenda Item</p> <p>Information</p> <p>Discussion</p>	<p>Board Updates</p> <p>Community Garden- Struggling to get commitment from residents; Steve reported he's created Jr. Members to work with Adult Members. There is a sign to help.</p> <p>Jason Craig has agreed to come and turn the water on for volunteers for the watering schedule since he lives in the community.</p> <p>Balance of Garden Grant funds will be adjusted to not spend money on meals for volunteers, rather for future needs for the garden.</p>

Outcome	<p>Township Trustee Meeting- Steve and Jason are attending monthly meetings regularly. Discussion on whether we are paid up on our lease.</p> <p>Anita shared that when the property was deeded to the township a lease was created to state that PHCA would pay \$1 a year for 99 years and a renewable lease would also be extended. This was in 2004/2005.</p> <p>Anita will follow up with past officers to confirm documentation that we paid the full \$99.00 for the 99 year lease with the township.</p>
Information	
Discussion	
Outcome	<p>Mobil Food Pantry</p> <p>The food pantry that was coordinated by Rich Paat and Stephanie is now in place and will be set up outside the Center the first Wednesday of each month. May was the first food pantry. 5:30-7pm</p> <p>Medical Clinic- Dr. Paat was not present to give an update and discuss rental to PHCA for the clinic's use of space and expanding programs for summer. Tabled for June Meeting. ✓</p> <p>Finance Committee – Raquel indicated that the necessary documentation for the ODJFS Determination of Liability Status paperwork has been updated and filed. Next Finance Meeting June 23rd 5pm.</p> <p>Education/Programs Committee- Stephanie will be meeting with Rich Paat and Patty Sopko in the next week. Next meeting to be determined.</p> <p>Festival Committee- Anita announced the next festival meeting will be June 10th @ 3pm. Working on sponsorship, raised vendor fees by \$50, volunteer forms are out and entertainment is finalized and schedule set. Working on advertising and volunteer shift schedule changes. Next Festival Meeting July 8th 3pm.</p> <p>Fund-raising Committee- The committee of Christine Drennen, Anita Serda, Stephanie Serda and Lupe Hinojosa completed the first face of the Annual Giving Campaign and mailed out the first round of letters. Working on the Banquet and have selected Fred Moor and Ken Cappelletty as the first recipients for the Community Service Award we will give out annually. Next Fund-raising Committee Mtg. July 9th 6:30pm.</p> <p>Neighborhood Beautification & Safety- Jason spoke with Township about putting up stop signs at Ft. Meigs Blvd at Broad and Apex Ln., also working on getting volunteers together to spread the safety layer of mulch around the park equipment</p>
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New Business	<p>Trustee Terms – Expired Terms/Elections June Mandatory Meeting Lupe Hinojosa (VP) 2011, Dr. Rich Paat 2011, Elisa Rodriguez (Pres.) 2012, Susie DeLaO 2012, Steve Kramer 2012, Raquel Serda (Treasurer) 2012, Mary Ruiz (Sec.)?</p>
Discussion	<p>Lack of trustee participation. Charter states if you miss three (3) consecutive</p>

<p>Outcome</p>	<p>meetings. Executive Bd. must talk to the trustee to seek their intentions on being on the board. Continued discussion that June meeting will require a vote for new officers. Also bringing in additional committee members for each committee that does not require their membership as a trustee, just added volunteerism.</p> <p>Discussion by Steve Kramer that if Stephanie was voted as President, he would run for Vice President, Elisa will not run for President a second term. Discussion was held to find new secretary and treasurer.</p>
<p>Agenda Item</p> <p>Information</p> <p>Discussion</p>	<p>Executive Director Report</p> <p>Administration and Human Resources – Stephanie reported the committee progress has been working out well.</p> <p>Discussion on the grant that pays her salary will be up in June and what will the board to approve continuing to pay her salary. Seeking additional funding.</p> <p>There has been changes in the part-time positions which has allowed monies to be expanded through the summer for both youth counselors and we will have a Sport Management Intern this summer: Spencer.</p> <p>Summer will include College visits on Mondays for 7th through 11th graders. Summer Sport programs schedule is being created</p> <p>All board members and community members present agreed and approved to move forward with this plan. Once input from the three (3) trustees who will be sent the power point for their review, Stephanie will contact the chairpersons of each committee to communicate with their groups and set dates that they will meet.</p>
<p>Information</p>	<p>Programming and other activities</p> <ul style="list-style-type: none"> •Attendance is stead (approximately 30 per day) •Children’s Hunger Alliance - Fitness Program <ul style="list-style-type: none"> - Spring Fling Family Night big success •Girl Scout Cookies still being sold for fundraiser at the center •Community Garage Sale is being set for June 30th & July 1st <p>Grant Initiative</p> <ul style="list-style-type: none"> •Meeting with Adelante Latino Resource Center and Pathstone to create a New Initiative Grant Proposal with TCF
<p>Meeting Adjourned</p>	<p>9:15pm – Next Meeting – July 23, 2012</p>

Respectfully submitted,

Anita Serda