

Perrysburg Heights Community Association
Monday, November 17, 2012
7:05 – 9:00 pm
Minutes

Present: Jason Craig, Steve Kramer, Jessie Spier, Stephanie Serda, Lupe Hinojosa, Anita Serda, Mary Ruiz, Dr. Paat, Teresa Martinez and Chico Martinez

Excused Absence: Teresia Buck, Amanda Becerra, Raquel Serda, and Matt Franchetti,

Unexcused Absence: David Humbarger

Agenda Item	Approval of Minutes-Chico Correct the spellings of the meeting minutes as submitted by Anita.
Outcome	Need to attach the Executive Director's report to the meeting minutes Anita Serda made motion to accept the previous month's minutes; Steve Kramer seconded the motion. Motion carries.
Agenda Item	Treasurer's Report-Jason
Discussion	<ul style="list-style-type: none"> • Income/Expenses for the month of November • Income: \$10619.00 • Expenses: \$11,270.82 • Profit/Loss: -651.29 • TCF increased \$30,000. (Market profit) • Assets \$441,681.43 <p>Fundraising consists of gas cards, E bay sales (5% of sales), vending machine, Beats (head phones) and hall rentals.</p>
Actions Required	All hall rentals will be moved to fundraising due to the IRS.
Outcome	Steve made motion to accept the treasurer's report; Anita seconded the motion. Motion carries.
Agenda Item	Executive Director's Report-Stephanie
Information	<ul style="list-style-type: none"> • Spencer –Our community center youth counselor was offered a position in his field of study. He decision is still pending. • St. John High School has provided 20 volunteers /students for November and December. They will be assisting with tutoring, and mentoring. • After school will be the same 3:30 to 6:30 except for on Tuesdays when the kids earn extra time for their grades.

	<ul style="list-style-type: none"> • Grades have been collected from our students and most have made the honor role. 77% have received an "A" or a "B" on their report card. • Center will be closed for holidays with except for the exception of December 21, for the Christmas/La Posada and the Lock -in on December 27. • The Center hours will return to normal on January 3, 2013. • New security measures for the community center. • We spoke to the students about be respectful and treating others as we would want to be treated. Consequence's will be strict-calling parents or sending them home. • December 21- Christmas party/ La Posada from 4 to 7. All invited. The Perrysburg Garden Club will be providing turkeys and presents for all the kids who have signed up, a \$20-\$25 value. The members of the Garden Club will be present. • If you would like to add information to the Community Newsletter all information needs to be turned in by December 5.
Discussion	<p>If/when Spencer leaves we will be posting an ad to replace him. The outcome of our student's grades at the center has increased on a positive note.</p>
Agenda Item	<p>Education and Programs- Stephanie</p>
Information	<ul style="list-style-type: none"> • The Community Center hours of operation Mon-Fri, 3:30 to 6:30
Discussion	<p>We need to encourage our students to bring their homework with then to the center. They are saying that they left homework at home; in the past we had extra staff to get the homework.</p> <p>If the parents remind their children to bring homework to the center they will be signed up for gas cards. The kids that are doing well will get to stay at the center later on Tuesdays.</p>
Outcome	<p>Stephanie will be sending liability waivers to parents to get everyone's membership paperwork updated.</p> <p>Anita suggested that we put the information on the community Newsletter as a reminder for parents to help encourage their kids to bring schoolwork to the center.</p>

Agenda Item	Finance Committee -Jason
Information	<ul style="list-style-type: none"> • Summary • Income, \$2500 E bay, gas cards, rentals and vending machines • Outgoing, \$10,000
Discussion	We need more ideas for fundraising and more board members to attend the finance meetings.
Outcome	None at this time
Agenda Item	Beautification/Safety-Jason
Information	Jason shared that the Park is not covered in our insurance. Jason stated that our insurance does not cover the playground and that it's the township's responsibility.
Discussion	<ul style="list-style-type: none"> • Safety-The white fence by the playground was destroyed. Do we need to make an insurance report? Do we need to get cameras?
Information	<ul style="list-style-type: none"> • Garden Update: Future plans for the Community Garden; Distribution and selling. Collection of rainwater. Steve wrote a proposal to The Perrysburg Garden Club for future funds. Steve asked if anyone would like to take on the garden duties.
Outcome	Phil and Teresia Buck agree to take over the garden. Steve stated he will fund the garden if the proposal fails. Jason will make the police report on the damage fence.
Agenda Item	Festival & Fundraising Committee
Information	Discussion on individualized expenses for festival, Steve questioned payment of coordinator fee, several trustees spoke up on why we have coordinator and that nobody else will take on task. Anita outlined her in-kind services: marketing, promotion and securing festival sponsorship (monetary and in-kind)
Outcome	Lupe made motion to pay Anita as festival coordinator for \$4500 and subject to discussion for continuation and/or increase for later years. Mary seconded motion. Motion carries, one no vote – Jason. Anita will provide itemized list of '12 final expenses for festival and proposed expenses for '13 that will be presented for approval at festival meeting
Meeting Adjourned	Time?

Respectfully submitted,

Chico Martinez